CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Community Hub, Main Street, Carlton at 7pm on Wednesday 11 November 2026

Present: S G Tupling (Chairman), R G Arnold, J H Boston, I Sarson, M A Vann (Councillors), M A Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters
a) Apologies for absence from Parish Councillors

There were none.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 26 August 2026

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following
a) Parish Councillors

The SID had been mounted on the new post outside Manor House Farm for the first time. Cllrs were concerned that this had shown that a small number of westbound vehicles were approaching the narrow road and corner in front of the church at speeds of up to 55 mph in the middle of the day. There were usually vehicles parked on the northern side of the road in this part of Main St, and often a continuous line of parked cars when events were taking place in the church or community hub. The livery business operating at Manor House Farm also meant that there was a significant volume of horse traffic in this area. Cllr Cook reported that a 20mph speed limit was to be introduced through the village of Cadeby, and it was noted that a 20mph limit was in effect in central Market Bosworth. Various options were considered, and **it was resolved** that LCC Highways be asked to introduce a 20mph speed limit in the area in front of the church.

Cllr Boston reported on the Horticultural & Produce Show:

	2023	2024	2025	2026
Number of entries	125	67	113	60
Parishioners entering	21	15	24	20
Number of visitors	85	47	203	83

Receipts	£.p	Payments	£.p
Brought forward	57.23	Prize money	44.00
Grant from PC	50.00	Judges voucher	20.00
Donation	10.00	Consumables CP	3.99
Entries	31.00	Consumables JB	15.17
Total	148.23	Total	83.16

Balance carried forward for 2027 65.07

b) Leicestershire County Council

Cllr J Melen **was thanked** for a written report on LCC business and local issues.

c) Hinckley & Bosworth Borough Council

Cllr M A Cook **was thanked** for a written report on H&BBC business and local issues. There were strong objections to recent changes in planning regulations which meant that most decisions would be made by Officers, and could not be called in for determination by the Planning Committee.

d) Carlton Neighbourhood Watch group

Ms R Yule reported on crimes reported in July: 1; Vehicle crime – 1; Violence and/or sexual assault – 1; in August: Public order – 1; and in September Violence and/or sexual assault – 1.

e) Parish Clerk

SID posts project – LCC Highways would require a new structures licence application (at a cost of £250) to move the post: the request to move the post had been withdrawn. All four posts had been installed and a grant of £617.50 received from the H&BBC Community Equipment Grant Fund.

Npower – had implemented the updated direct debit mandate, collected payment of £132.79 and cancelled the late payment charge (p.2030/3e refers).

Ashby Canal – graffiti had been cleaned off the bridges (p.2026/3e refers).

Ash tree outside 65 Main St – the landowner had been advised that the PC would support a planning application to remove this tree in the interests of pedestrian safety (p.2030/3b refers).

Parishes Forum on 17 Sept at Sheepy Magna had been attended by the Clerk. The Assistant Director had reported that the government had decided to review its recent decision on local government reorganisation with no indication of a timetable (p.2030/3b refers). The Head of Planning had explained how Biodiversity Net Gain operated as well as recent changes to the rules for the determination of planning applications.

Police – the Clerk had attended the annual Leics Police Inter-Cultural Social event on 24/9 (p.2030/3e refers).

Main St – three blocked gullies near the church had been cleared by LCC Highways.

Main St – the section of footway fronting Manor House Farm garden had been re-laid (p.1993/3e refers).

Main St – the CGG **was thanked** for clearing encroaching weeds from the footway outside Manor House Farm.

Cemetery – the CGG **was thanked** for levelling and seeding graves and removing a rotten top soil store and dead trunks from the coppiced rowan tree on the churchyard bank.

30mph signs – Cllr Arnold and the Clerk **were thanked** for straightening 30mph signs at village entrances. **It was noted** that bent 30mph support posts on Barton Rd and Congerstone Lane had been marked up for repair by LCC Highways.

HMRC – survey of interaction with public bodies by Ipsos had been completed by the RFO.

CGG – had been awarded a Level 4 'Thriving' certificate by the It's Your Neighbourhood Scheme of the Royal Horticultural Society, with a garden centre voucher for £10. The scheme had been assessed on the management of the CDJO, churchyard and cemetery, and Little Lane.

Cemetery – permission had been granted for the erection of a memorial to Sally Nightingale.

PC Records – signed copies of the PC Minutes and Reports for calendar years 2024 and 2025 had been deposited on permanent loan at the ROLLR under accession number DE11146.

H&BBC Heritage Forum – on 25/11 at Kirkby Mallory. **It was resolved** that the PC be represented by Cllrs Arnold, Boston & the Clerk.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request.

f) Members of the public

There were none.

4. Churchyard Wall Rebuilding Project

The Architect had received 7 quotations ranging in price from £26.5k to £16.9k + VAT and had met with the Chairman and Clerk on 29/9. A quotation of £16,884.24 from Glympton Construction had been accepted. **It was noted** that this price included estimates (for example of the number of new and reclaimed bricks needed) and excluded unknown costs (such as the traffic management required by LCC Highways). The application for a Faculty had been submitted and preliminary questions answered (Ref 2026-130527). H&BBC had confirmed that the EIGF grant could be carried over into 2027-8.

The Austrian pine tree was the property of the Incumbent. Rev Betts did not want the firewood and it had been agreed that selected thick timber might be placed in Little Lane and the CDJO for the benefit of wildlife and that the remainder be sold for firewood and the proceeds split 50/50 between the PC and the PCC.

The Clerk had met with Mr Dolman of AR Demolition and reviewed the generous practical support on offer from this company. The Architect, Chairman and Clerk had met with Mr Harding of Glympton Construction on 29/10 and reviewed the works, and had requested a quotation for re-pointing the western section of the wall and re-setting the capstones using lime mortar, except for the pillar housing the Victorian letter box which had been re-built by the GPO using cement mortar.

It was resolved that a quotation of £2,068.80 from Glympton Construction for repointing the western section of wall be accepted.

VAT (estimated to be £3,337) would be reclaimed, but would need to be paid with the invoice for the works, and the H&BBC EIGF grant (£9k) would not be payable until the works had been completed and inspected. The PC would therefore need liquidity of £13k + £19k on completion. **It was resolved** that notice be given to the Hinckley & Rugby Building Society to withdraw £25k from the 45-day notice account.

5. Bosworth Road Traffic Calming Project

No response had been received from LCC Highways (p.2031/5 refers). **It was resolved that** consideration of this item be deferred to the next meeting.

6. Review of the Emergency Plan

The Emergency Plan had been circulated and updated, but there was uncertainty about what the PC could do to mitigate the risk of wildfires, and in particular minimising the risk to dwellings. Over the summer there had been reports of houses being burned down because fire engines and crews had all been attending other fires. The Clerk had requested that a Fire Officer be invited to the next H&BBC Parishes Forum to explain (i) the circumstances in which wildfires in crops and vegetation had been able to spread to houses, and (ii) what practical steps the PC might take to minimise this risk. Ms Stilling (H&BBC Events & Rural

Support Co-ordinator) had advised that it was hoped to address this issue at the Rural Conference. **It was resolved** that the review be deferred until this information was available.

7. NHT public satisfaction survey

The questionnaire was considered and **it was resolved** that the agreed responses be submitted.

8. Origin of Carlton Parish Council

The Clerk reported that the PC had been created by the Parish of Carlton (Formation of Parish Council) Order 1935 made by Leicestershire County Council on 8th May 1935 which established a Parish Council with five Councillors.

Reference: ROLLR CC/3/1/35 Leicestershire County Council. Signed Minutes and Reports 1935-36, p.79.

The proposal was advanced by the Finance & General Purposes Committee (item 10, p.44,) and adopted by LCC at its quarterly meeting on 8th May 1935.

Receipt of the Order was also recorded by Market Bosworth Rural District Council. (ROLLR DE 3640/170 Market Bosworth RDC Minute Book 23rd July 1930-25th March 1936, p.464).

The Clerk **thanked** the Record Office staff for their help in locating these records.

9. Planning matters
a) Planning applications and appeals submitted

There were none.

b) Comments submitted under delegated powers

26/00795/CLE Certificate of existing lawful development relating to the physical building and engineering works carried out to create the vehicular access expressly approved under planning permission 20/00421/FUL between Nos. 67 and 69A Main Street. Windhover House, 69 Main St. PC noted that access had not been made in accordance with the approved plans, but supported the change on the grounds that it improved privacy and amenity for the occupiers of 69a Main St.

25/01230/OUT Outline planning permission for the erection of a single self-build dwelling (all matters reserved except access). Land south of Main St. Appeal. PC submitted detailed corrections and refutations of statements in the appeal statements.

26/00868/HOU Erection of a detached ancillary garage, 60 Main St. PC had no objection; requested amended landscaping plan to ensure that no more than 50% of front garden was hard landscaped.

c) Planning applications and appeals determined

26/00492/HOU Proposed single storey rear extension. Kirkfield, 34 Main St. Permission granted.

26/00647/HOU Single storey side extension. 5 Orton Close. Permission granted.

d) Planning enforcement matters

There were none.

10. Financial matters

a) Report 2026-18: Quarterly financial statement July-September 2026

Bank statements were tabled for examination. The monthly current account statements had been checked and signed as required (p.1515/9c refers), and the reconciliations for all accounts were checked against the relevant statements. **It was resolved** that Report 2026-18 be approved.

b) Payment of the Clerk's salary and reimbursement of expenses

The Clerk presented his payslips and record of costs for examination, and **it was resolved** that salary of £906.52 for July, August, September & October be paid and costs of £219.45 be reimbursed, comprising £60.00 contribution towards broadband subscription, £140.05 costs, and £19.40 VAT.

c) Report 2026-19: Preliminary financial estimates for 2027-28 version 1

Planning applications 25/01127/COU and 25/01130/PIP had both been refused, so the PC would not receive an area of community open space (p.2007/14 refers). The major costs of the churchyard wall rebuilding project would now fall in 2027-28, so the PC would be able to claim exemption from external audit in 2026-27 (p.2007/14 refers).

Report 2026-19 included the provisions made for financing the churchyard wall project in December 2025 (p.1999/4). The costs were now known, other outstanding projects had been completed, and these arrangements were revised. Land suitable for a playing field might be offered for sale in the foreseeable future, and it was agreed that the reserve funds vired from the recreational land fund should be replaced as soon as possible. **It was noted** that the Chairman and Clerk had authority to make approaches to the owner of any land suitable for use as a playing field (p.1980/14).

It was resolved that revised financial estimates be prepared for consideration at the finance meeting in January 2027.

11. Next meeting and calendar of meetings for 2027-8

It was resolved that the next (Finance) meeting be held at 7pm on Wednesday 13 January 2027. **It was resolved** that meetings in 2027-8 be held on the following dates: 10 March; 26 May (Annual Meeting); 14 July; 8 September; 10 November; and 12 January 2028 (Finance); all at Saint Andrew's Community Hub, Main Street, Carlton.

12. Resignation of Councillor

At the end of the meeting Cllr Vann submitted a letter of resignation. This resignation **was accepted** with regret.

The meeting closed at 20:50 hrs.

Signed _____ **Date** _____

Abbreviations used in these minutes

CGG	Carlton Gardening Group	EIGF	Environmental Improvement Grant Fund
H&BBC	Hinckley & Bosworth Borough Council	LCC	Leicestershire County Council
PC	Parish Council	ROLLR	Record Office for Leicester, Leicestershire & Rutland